



Loma Portal Foundation

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OFFICERS

Valerie Lawson
President

Megan Polizzi
Vice President

Kelly Murphy-Lyman
Secretary

Jessica Goetting
Treasurer

Mark Morici
Principal

MONTHLY MEETING MINUTES

Sept. 9, 2020

6:00 pm

CALL TO ORDER-Valerie L.

- Valerie went over general zoom meeting rules, including voting by General Consent.

INTRODUCTIONS-Megan

- The Board introduced themselves to the Foundation.

APPROVAL OF JUNE 2020 SECRETARY'S MINUTES -Kelly

- General Consent to approve the June 2020 Foundation meeting minutes.
- Approved

PRESIDENT'S REPORT-Valerie

- We are off to a great start this year. Thank you to the teachers and staff for all the enthusiasm and hard work this year so far.
- Thank you to Megan for the hard work she has done behind the scenes this year.
- Thank you to Kate Lubsen for all the website, tech work and assistance she has been there for.
- E-Packet (previously the yellow folder) is new. Everything is digital this year. If all documents are read/filled out, you can enter to win a prize. Spread the word to friends at school to read the e-packets!

TREASURER'S REPORT-Jessica

- Jessica shared the proposed budget for 2020-2021 and went over all line items and what was changed/reduced.
- We are being very financially conservative this year due to Covid-19 restrictions.
- With that being said, we plan on using \$60k from savings to cover teacher salaries.
- Jessica announced that she is leaving her position as Treasurer and introduced Brooke Smith as our new Treasurer.

APPROVAL OF BUDGET-Jessica

- General Consent to approve the 2020-2021 Proposed Budget
- Approved

APPROVAL OF NEW TREASURER-Valerie

- General Consent to approve Brooke Smith as Treasurer upon Jessica's letter of resignation.
- Approved

PRINCIPAL'S REPORT-Mark Morici

- Welcome to the first meeting of the school year.
- Thank you to the board for doing all you do for our school. Thank you to Brooke for stepping in as Treasurer and to all the families for all they do for our Foundation.
- There is a new school website: **lomaportal.sandiegounified.org**
- Thank you to the families for all the cooperation, efforts, and a support of our school. Online learning is not ideal or easy. On a positive note, we have found many advantages in online learning. Teachers, staff, and parents have learned so much in the last few months.
- There is a lot of talk in the news about how/when physical school will re-open. SD Unified will not open anytime soon. The district is following more stringent reopening standards than the state.
- The District has spent almost \$11 million on PPE. Shipments are coming in regularly in order to prepare the school for opening.
- When school does physically get the approval to reopen, it will most likely be in phases, small groups, half classes, etc. Mark will communicate anything he hears.
- Technology: Many students took out Chromebooks during supply handouts. Any technology issues need to go thru the district. Troubleshooting tips are on the school website tech support page.
- Mark will continue to give weekly updates. His email is mmorcini@sandi.net

OLD BUSINESS

1. BYLAWS-Megan

- Bylaws will be sent out with the next meeting minutes.

2. FAMILY DINNER NIGHT-Valerie

- Valerie has teamed up with Brooke on planning Family Dinner nights.
- Our first FDN was Kanda Thai. They are sending the Foundation a check for \$100.
- The goal was to bring in support for local businesses during this difficult time. It brought in a ton of business to Kanda Thai.
- The next FDN will be on September 13 at OB Brewery.
- We will get the full fall schedule of dinner nights soon.

NEW BUSINESS

1. COMMITTEE/VOLUNTEER NEEDS-Valerie and Megan

➤ JOGATHON HELP

- Megan is assisting Brooke with Jog-a-thon as Brooke is now treasurer.
- Letters were sent to previous Jog-a-thon sponsors giving the option of a \$500 flat donation. Donors can get their name on Jog-a-thon t-shirts. Parents can also pay a donation for kids' names on the shirts.
- Jog-a-thon will be virtual this year. We are using the same company as years past. The event will take place over a matter of 2 weeks. Kids can be sponsored to exercise 10 minutes per day. The minimum donation is \$25, maximum is \$35.
- Jog-a-thon kick off is 9/19. Videos will be sent to teachers to get kids excited. Actual start of Jogathon is 10/1.
- A prize pick-up day will be scheduled.
- This will be our biggest fundraiser of the year.
- Any volunteer help would be greatly appreciated.
- More emails and announcements to come.

➤ RECYCLING

- We still need someone to collect cans and bottles and take them to recycling to earn funds for our school.
- This volunteer opportunity has the potential to bring in a lot of funds for the Foundation.

➤ HOSPITALITY/TEACHER APPRECIATION

- This committee does so many nice things for the teachers and we would love one person or more to help out and take it over.

➤ SIGN-UP GENIUS

- We have a Sign-Up Genius link with every committee listed and an explanation. It is helpful in gauging volunteer interests. If you are new, this is a great way to familiarize yourself with the Foundation.

2. LOMA LINES-Becca

- Loma Lines has been reformatted this year to be more in line with other schools within the cluster.
- It is very important to have the information to Becca **BY NOON ON FRIDAY**. It is best to provide her with as much information as possible.

3. FOOD DRIVE-Megan

- There is even more of a need this year than ever to have the food drive. We need volunteers to help.

4. RED RIBBON WEEK-Devon

- This will be virtual and held the last week of October.
- If anyone has interesting ideas on a theme, please contact Devon.

5. BOOK FAIR-Devon

- We are set up for a 2-week virtual book fair in November 16-29th. Scholastic is being flexible to make it as successful as possible. They are also giving suggestions on other ways to have the bookfairs besides virtual.

- Dain asked if wish lists can be made online for the kids. Scholastic has a full online website where you can make wish lists anytime. Although, the Foundation ONLY profits during our bookfair dates.
- Daniela asked about Scholastic Classroom orders vs Bookfair orders. If you purchase books now, they will currently deliver to your house. But classroom orders are a separate entity from Book Fair.
- Mark said there may be a time in the future where there can be a physical distribution.
- The Foundation pays for Scholastic News booklets for TK-2. These booklets have been delivered to the classes. Devon wanted to ensure the classes are still using them since we are all currently virtual learning. If teachers are not using them, it could save the Foundation \$1500.
- Ms. Naughton made the Foundation aware that there is an online code that they can use in place of the booklets and would love to keep the booklets. Ms. Marcus also said they are using the booklets.

6. BOX TOPS-Devon

- Unfortunately, we missed the spring Box Top turn in when Covid-19 hit. But Box Tops will allow us turn them in by 10/31. If anyone still has clipped Box Tops, please find a way to get them to Devon. So far this year, our school has earned \$37.30 virtually. Box Tops also gives us many bonus offers online so please remember to scan your receipts!

7. CLASSROOM LIAISON'S-Devon

- Devon is the liaison coordinator who distributes important Foundation emails to classroom liaisons then to be forwarded to all families. Almost every classroom has a liaison at this time.

8. SOCIAL MEDIA-Sam

- If you are running an event, or see something fun to share on Social Media, please email Sam at smhsiguenza@gmail.com with the date, caption, and photo and she will post it for you.

9. LOGOWEAR-Dain

- Logowear is now moved online. You can view and purchase items on Lomaportalshop.square.site

- Preorders will be taken until Sept 15. After that, whatever inventory is still available will be for sale.
- Logo wear shows a great support for our neighborhood school.

10. YEARBOOK-Megan and Kelly

- If you have photos of your child or teachers participating in something school related, please send photos to lomaportal.school@gmail.com.

11. SILVER GRAPHICS-Kelly

- Silver Graphics Tile/Art program will begin soon. It will happen virtually with teachers doing direct draws with the students, or assigning it as homework.
- Families will be able to upload the child's art directly to the website and place orders.
- Families would submit students art by 10/21 and start shopping. Order deadline is 11/9 for free shipping to the school by 12/2. They will also have the option to ship items directly to homes, for a fee. Shipping takes 2-3 weeks.
- Kelly will figure out a way to get items delivered to the school to families.

12. DAD'S CLUB-Valerie spoke on his behalf of Dad's club

- Jason has sent emails to current Dad's club members. A form will be in the e-packet to fill out if Dad's would like to join.

13. IDEAS FOR FUNDRAISERS/COMMUNITY EVENTS-Megan

- Megan noted that during these difficult times, it is so important to bring our school community together in creative safe ways. If you have ideas and would like to chair something, please reach out. We could do some fundraisers, but more so to keep our kids connected to school and community.
- Carrie Jiampa recently participated in an online scavenger hunt and it was super fun for kids and built a great sense of community. The Scavenger Hunt App allowed for posting pics and seeing other people's posts. There could be prizes at the end. The hunt lasts about 2 weeks. The idea of maybe around Halloween was tossed around. Becca added that we could put in the app, "attend a family dinner night" or "recycle some cans for school". We could tailor it to fit our community.
 - Becca and Mindy said they would help Carrie to put this together.
 - We can take this out of Foundation supplies on the budget.
 - Carrie will contact the company for pricing info.
- Megan mentioned LPE yard signs as another way to support our school community.
- Stan and Jason are also talking about a golf fundraiser.

- Candygram/Dolphin gram was brought up.
- Birthday Flockings were brought up.

OPEN DISCUSSION

- Dain asked if we can use campus for anything. Mark said no. Not even the front grass.
- Becca asked about Loma Lines vs E blasts. Her intension would be to send out Loma Lines on Sundays, Eblasts on some Wednesdays. Currently there is a 11% click rate of Loma Lines. Becca will talk to Mark about maybe syncing Principals information or streamlining the info.

Adjournment 7:34