



# Loma Portal Foundation

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## OFFICERS

*Valerie Lawson*  
President

*Megan Polizzi*  
Vice President

*Kelly Murphy-Lyman*  
Secretary

*Jessica Goetting*  
Treasurer

*Mark Morici*  
Principal

## MONTHLY MEETING MINUTES

September 11, 2019

6:00 pm

### CALL TO ORDER-Valerie

- Call to order 6:00pm

### SECRETARY'S MINUTES-Kelly

- Approval of the minutes
  - Ashley makes motion to approve the minutes
  - Dain Seconds
  - Approved
- Moving Forward, Kelly will be emailing the previous meeting Minutes to the attendees, as well as posting them to the Loma Portal website.
- Kelly will also be sending out Agenda request reminders to Loma Lines 2 weeks before the monthly Foundation meeting. Please have Agenda requests sent to Kelly by Thursday before the monthly meeting. This way we can post the Agenda to Loma Lines Sunday night in order for more people to see the Agenda and attend the meetings if they are interested. More people at meetings may provide more parent participation and volunteers.

### PRESIDENT'S REPORT-Valerie

- Thank you to Dain and Ashley for putting on Pod Squad mixer.
- Take a look at volunteer opportunities (sign-up sheet was passed around)
- The Foundation will try to keep on topic to keep meetings at 1 hour if possible
- Room 10 is the Foundation space/parent work room for us to use. There are supplies for Foundation's use. Kids are allowed and we have books and games in there to keep them busy when you need it.
- If you need supplies for Foundation projects, check room 10 first or ask Valerie before purchasing what you need.

## TREASURER'S REPORT-Jessica

- The new 2019-2020 Budget was handed out to everyone to view.
- Instead of separate line item for teachers' ink, there is now a total teacher reimbursement to be spent on ink or classroom supplies as chosen.
- Silver Graphics is the new tile/art fundraiser company. This line item is lower since this is our first year using them.
- Recycling is lower than previous year due to no Chair. Now that we have a Chair, we will see what is going to happen with donations.
- Some items were broken down in separate line items such as family movie night and family dance.
- Gala "Fund A Need" will go straight to Steam Lab.
- Run for Life line item is larger this year. This is due to the fact that the foundation had to find a new t-shirt printer and has to buy t-shirts in bulk. This will be a one year only expense. Next year will see a significant decrease.
- These are some of the changes this year. But feel free to see the updated Budget for reference.
- 2019-2020 BUDGET APPROVAL
  - Becca makes motion to approve the 2019-2020 Budget
  - Sam Seconds
  - Approved
- If you prefer, you may email Jessica at the foundation email, [lomaportal.school@gmail.com](mailto:lomaportal.school@gmail.com) with a check request for reimbursement as long as you scan your receipts.)
- Room 10 has a new lockbox for after hour deposits. This is to avoid people taking home cash. All forms you need to fill out to make a deposit or reimbursement are also in the file folder in room 10.
- Jessica will be writing reimbursement checks every other week.
- If you have a check request, please fill out the request the same month as purchased.

## PRINCIPAL'S REPORT-Mr. Morici

- Welcome back!
- Enrollment is over 400 students so far this year. This is a large increase.
- There is a 4<sup>th</sup> kindergarten class added. This is in room 23.
- Room 23 was previously steam lab.
- Steam lab has now been moved to room 24, the previous computer lab. Some items, such as cabinets, tables and computers were moved around to accommodate the Steam Lab decor.
- Last year teachers were responsible for teaching Steam curriculum in the lab. This year we have a Steam Lab assistant, Mrs. Grizzle. The curriculum will be broken down by grade level. There are new pilot programs such as Lego Robotics and printing, digital media and Mr. Morici is hoping to purchase a Lego Simple Machines program.

- Our school is in partnership with Dana and Correia with Steam program. More kids will have access to Steam this year.
- He mentioned the items he is purchasing for Steam lab with already approved funds.
- The previously approved \$4000 is for extra support for EL support supplies as well as computer licensing.
- The previously approved \$10,000 is going to reading libraries for TK/K and 1<sup>st</sup> grade classrooms.

### **Old Business**

1. FAMILY DINNER NIGHT-Brooke
  - 1<sup>st</sup> day of school was hosted by Besties Frozen Yogurt. \$140 was raised.
  - Run for Cover Book store raised around \$100 on August 29<sup>th</sup>.
  - Royale is scheduled for September 19<sup>th</sup>.
  - OB Noodle house is scheduled for October 1<sup>st</sup>.
  - The whole calendar of upcoming Family Dinner Nights is coming soon.
  - Lisa asked if we can have a family dinner night at Chucky Cheese again this year. This location brought in a large profit last year. Brooke is working on it.
2. DAD'S CLUB-Stan
  - There was a great turnout on Tuesday September 10<sup>th</sup> at Dirty Birds for the Dad's club meeting. There were many new incoming Dad's. They are looking forward to a lot of participation this year.

### **New Business**

1. BYLAWS-Megan
  - Bylaws are the rules that govern the Foundation. But ours are out of date. Megan is going thru Bylaws and trying to mirror Dana Middle Schools Bylaws. Megan is planning on sending out the revised version in October and bringing them to Foundation meeting for approval.
2. LOMA LINES -Megan
  - If you are new to our school, and you haven't already done so, please sign up for Loma Lines! It's a great way to give you all the information you need for our school. If you have information you would like publicized, you must have your request in by Friday at noon. This will ensure it will be posted on the Sunday Loma Lines weekly email.
  - Going forward, Linda Ohrmund will be taking over Loma Lines. Please email her your requests to Linda.

### 3. CLASSROOM LIAISON-Devon

- Devon is our new classroom liaison coordinator
- The full set of liaisons are already in place for the year.
- All 17 liaison's will disperse emails to their assigned classroom parents.
- If you have something you need to share with all classrooms, please email Devon at [dbozdlphn@gmail.com](mailto:dbozdlphn@gmail.com). She will forward your request to all the liaisons.

### 4. BOX TOPS-Devon

- Box tops now allows you to collect money by scanning receipts. Check the bottom of your store receipts to see if you earned any box tops. Download the app and scan. It's easy and LPE has already made \$25 to date just with scanning receipts. In addition, Box Tops is allowing schools the ability to scan and continue clipping the box tops, essentially double dipping. So please continue to cut out those box tops as long as we can still receive the money for them!

### 5. RED RIBBON WEEK-Devon/Tamara

- Scheduled for 10/21-10/25
- The theme is about kids making good choices.
- Tamara will be passing out sign-up sheets and asking for volunteer help.
- There will be a committee meeting after school on 9/13 to discuss the plans.
- Thank you, Tamara, for stepping up!

### 6. RECYCLING-Kristen

- Please collect and bring your aluminum cans and plastic bottles to LPE after school on Thursday's. Please be courteous and do not bring giant trash bags to Kristen's house or room 10. Recyclables must be CRV only. NO Wine bottles, liquor bottles, juice containers. NO glass. Also, please rinse your recyclables before handing them over to Kristen.
- Thank you, Kristen Fortner, for taking this on!

### 7. TK/K TOURS-Valerie

- Kinder tours start 10/1.
- Need help passing out flyers to pre-schools (flyers were printed on front table)
- We will need help with the Tours if anyone is interested in signing up.

### 8. JOG-A-THON-Brooke

- Jog-a -thon fundraiser started this week.
- The registration is already at 69 percent.
- Next week starts point prizes with classrooms.
- If any one wants to help, come to room 10! We can always use an extra hand distributing prizes.

#### 9. MUSIC PROGRAM SALARY-Jessica

- LPE has added 2 classrooms in 2 years.
- Our music teacher, Mrs. Szalay would like a salary raise.
- Since the Foundation pays her salary, we currently have it budgeted at \$22,200.
- An increase would be \$3500-\$5000 in addition to what we have budgeted. This is configured by the additional hours she would be working due to the 2 additional classes she has to teach.
- Her time starts October and ends in May. Which is the same amount of weeks, just more hours in that time.
- Per Mr. Morici, it is very difficult to hire a new teacher at .22 level.
- She works approximately 8 hours a week currently. She would need at least 10 hours to meet the school's needs.
- Mr. Morici noted this is not a pay raise, just a compensation for her time worked.
- We don't know what we will bring in this year as far as funds but the foundation currently has additional funding saved to cover a salary increase.
  - Katie makes motion for up to a \$5,000 yearly salary increase.
  - Caprice Seconds
  - Approved

#### 10. GARDEN-Ilisa

- Our school garden is part of the ecological school plan from 6 years ago. The priority was it was to be a part of outdoor learning program.
- We need parents and teachers to step up and take over the entire program and vision plan as Ilisa will be leaving and no longer involved at LPE.
- There will be a committee meeting on 9/24 at 2:40pm in room 31 hosted by Erika Lundeen (2/3 combo teacher). She will be discussing a prospective Garden Program thru rutabegaeducation.com, which is offering a 40% discount for the district this month. We need anyone interested to attend!
- Erika Lundeen is also a previous volunteer at Silvergate Elementary for their garden and has experience with this program.
- (who said this) Could online crowd sourcing money earned last year be used towards garden and curriculum?
- Jessica to change line item to \$1500 number to what Grant was for \$1500.
  - Lisa makes motion to make the line item for Steam Garden \$1500
  - Jenny seconds
  - Approved

DEMYSTIFYING COMMON CORE-Amy Kinseth

- A Presentation of “What is my kid learning in math this year?” will be on 9/25 at 5:30 in the auditorium. This will be an hour-long event. Flyers will be going home.
- This will teach Kindergarten thru 4<sup>th</sup> grade parents how to do math in the way it is now being taught to your kids. Also known as Demystifying Common Core.

IN CLOSING-Valerie

- Everyone individually introduced themselves and what grade/teacher their child was in. The first Foundation of the 2019-2020 school year had 39 attendees!

Adjournment 6:51pm