



Loma Portal Foundation

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OFFICERS

Valerie Lawson
President

Megan Polizzi
Vice President

Kelly Murphy-Lyman
Secretary

Jessica Goetting
Treasurer

Mark Morici
Principal

MONTHLY MEETING MINUTES

October 2, 2019

6:00 pm

CALL TO ORDER-Valerie

- Call to order 6:00 pm

SECRETARY'S MINUTES-Kelly

- Approval of the minutes
- Ashley makes a motion to approve the minutes
- Michelle seconds
- Approved

PRESIDENT'S REPORT-Valerie

- Awesome things happening around campus. Please continue to encourage new parents to volunteer.
- Sign-up sheets were passed around for miscellaneous upcoming events that need volunteers.
- If you have a committee update, please be thorough but brief and save details for committee meetings. This will help keep the monthly foundation meeting to a reasonable time.
- Another reminder that room 10 is a place for volunteers. We have supplies, coffee, etc.

TREASURER'S REPORT-Jessica

- BUDGET UPDATE REVIEW
 - Annual giving has already exceeded goal and is currently up to \$3,940
 - Recycling has already brought in \$146.
 - Marquee has already brought in \$475
 - Line item was added for Music Teacher salary as voted on the last meeting.
 - AV equipment purchase total is less than was budgeted at this time.
- Need someone for Popcorn Fridays to bring in funds

PRINCIPAL'S REPORT-Mr. Morici

- The school district gives 3 weeks to get enrollment numbers together and we are happily able to announce that we have enough numbers to be able to keep the 4th kinder class teacher and the special ed staff.
- The current enrollment is 406 students.
- The Steam lab started purchasing items with the approved Foundation money. Items so far include 3d printer's and Lego Simple machines.
- Kinder tours started Tuesday 10/1. It was a great turnout and many of the almost 20 attendees seemed interested in our school.
- Kinder play structure shade:
 - The old shade cover that used to be over the kinder play structure was taken down by district workers this past summer due to it not being up to code and unsafe.
 - The cost of a new district provided shade over the structure would cost approximately \$15,000.
 - Mr. Morici mentioned that we may try to reattach the old shade in a safer manner after a small waiting period.

Old Business

FAMILY DINNER NIGHT-Brooke

- OB Noodle House Bar 1502 was yesterday, all day.
- Royale said we should receive a check for \$410.
- Pizza Nova is next week from 4-9pm and typically receives a large amount of fundraising.

JOG-A-THON-Brooke

- 2019 Jog-A-Thon brought in more than last year. The next Foundation meeting will have the official numbers since some money is still coming in.
- Currently the net profit is over \$50,000.
- Thank you, Brooke, for the ton of hard work you have put into this important fundraiser.

GARDEN UPDATE-Michelle

- The proposed new curriculum was well received at the committee meeting.
- Ms. Lundeen's class will be the first to try it and if any more teachers are interested, they are free to do so.
- If interested in the garden, volunteers are needed to take a classroom and teach the new self-explained curriculum plan.
- The \$1,500 from last year's grant is being used to purchase the curriculum as it gains popularity. The curriculum comes with a book to instruct volunteers what to do, etc.
- Point Loma Garden club reached out to Mr. Morici offering a donation for the garden.
- Becca would like to know what it is going to take to get the garden running again since it is currently looking very run down.

- There still is a need for someone to chair this committee. Volunteers are also needed to clean the garden up from its current state.
- Ms. Szalay, mentioned the Master Gardener organization. They send volunteers at no cost to the school. Valerie said this would be a great discussion for the Garden Committee.

RECYCLING-Kristin

- Valerie gave the recycling program update. So far, the program has been more successful than planned.
- Reminder: no glass. Recycling should mainly consist of all size water bottles and aluminum cans.
- We have a new black recycling bin in room 10. Please do not put your trash in it.
- The bin will be outside near drop off on Thursdays after school.

AV EQUIPMENT-Becca

- The budget line item says speakers. It's actually cables, a blue ray player, projector, all the equipment needed for spring music festival.
- We were unable to use the borrowed equipment we have used in the past. Now we own everything we need.
- Line item on the budget will be updated to "AV EQUIPMENT".
- There is a need for AV volunteers that know how use the equipment.
- Thank you, Becca, for all the work on this!

New Business

1. BYLAWS-Megan

- Megan went over the By Laws with highlighted changes.
- Everyone has a chance to view these so there can be a vote to approve them at the November 13th meeting.
- A copy of the edited Bylaws will be emailed to the Foundation to review upon request.
- Revisions to Bylaws must be announced 10 days prior and there must be a 2/3 vote.
- The Foundation has been advised that this is something that should be reviewed every year.
- Thank you, Megan, for all the hours you have spent on this very tedious job.

2. TK/K TOURS-Valerie

- Mr. Morici reviewed this. (see above)

3. MARQUEE REQUESTS-Valerie
 - Tauni in the office inputs the Marquee information.
 - If you want to announce an upcoming event that you chair, please fill out a provided request form and turn it into Tauni no less than a week prior to the event.

4. TEACHER LIAISON-Amy Kinseth
 - Amy has volunteered to distribute teacher and office staff emails as the new teacher liaison.
 - In the past, many school events intersect at busy times of the year. Sometimes it is harder for teachers to juggle mass amount of emails coming from all of us. But, with Amy distributing the emails to the appropriate groups at the appropriate time, it works better for everyone.

5. LOMA LINES-Linda
 - This week please get Loma Line requests in by 9am Friday, as Linda is going out of town.
 - The usual deadline is noon on Fridays

6. CLASSROOM LIAISON-Devon
 - Valerie spoke on behalf of Devon and stated if you are a committee chair, please create the email about your event or need for volunteers and send it to Devon to distribute to all the classroom liaison's.
 - Don't forget to sign your name to the email!

7. AUCTION-Valerie
 - Sam Siguenza and Kelly Davis have stepped up to chair the Auction this year.
 - Sam is doing a great job on social media!

8. MOVIE NIGHT-Jackie
 - The NEW Aladdin movie will be showing on the evening of 10/11 in the auditorium.
 - There is a sign-up genius on Loma Lines for the event.
 - Dad's club will grill and there will be a popcorn machine.
 - In addition, Glow Cups will be for sale with different beverage options.
 - Amy Kinseth said that Family movie night may be a great event for the 4th graders to put on in the future, as they will no longer be volunteering for Donation Station.

9. RED RIBBON WEEK-Tammy

- Tammy and Devon were not at the meeting but did leave a sign-up sheet for volunteers. They will also be creating a sign-up genius for the event.

10. BOOK FAIR-Devon

- The theme is arctic adventure.
- Set up and teacher preview day will be Friday Nov 1 in the library.
- We are hoping to do a family lunch and be open one day during the week.
- Classes will come through during normal library times. Book fair will be open before and after school all week.
- There will be an online purchasing option available before the book fair begins.
- E-wallet will be an option again for parents that don't want to send cash or checks.
- Tammy and Devon were not at the meeting but did leave a sign-up sheet.

11. TAKE A VET TO SCHOOL DAY-Tiffany

- Mrs. Szalay spoke for Tiffany. She needs help the day before and morning of with veterans. A sign-up sheet was passed around and Kelly made a suggestion to send out a volunteer request to classroom liaisons.
- There really needs to have more support than last year.
- The scheduled date is Friday 11/8.
- This information was also sent to Loma Lines.

12. MONSTER BASH-Sam and Jenny

- Jessica updated on Sam and Jenny's behalf.
- 3 sponsors this year: Lisa Keith with State Farm, Kanda Thai, and Mathnasium Point Loma
- Volunteers are needed and a sign-up sheet was passed around. Pre-sale ticket selling and set up/take down help the day of is needed. Pop up tents and crock pots needed as well.
- More teachers, admin, alumni kids or parents are needed to volunteer for Beat the Bucket. Thank you to Mr. Morici and Mrs. Polk for signing up so far.
- We won't be grilling this year. Instead we will only be having food trucks which will take a load off Dad's club so they can fully focus on the Haunted House.

13. GUIDENCE SUPPORT-Mindy

- Mindy wears many hats on campus. She handles many committees including char ed, kindness week, fun Friday, etc.
- She is requesting funds for printing lessons, etc.
- There is currently no budget for these items.
- She stated \$300 would be helpful, not including bracelets for the kindness challenge.
- As the guidance position, some students need individual help. All students want to be recognized. She will do a spotlight with kids' names, with a blurb. These things take supplies.
- The district does not give extra funds. The school elects to create a Guidance position.
- Michelle moved to allocate \$425 for Mindy to use for Guidance support.
- Ashley seconds the \$425
- Becca would like to know where that fund would come from.
- Jessica said Annual Giving because we exceeded our goal.
- Megan asked if this is a one-time request or yearly? It is something we will be reviewing on the yearly budget.
- Stan mentioned giving more.
- The motion was approved to allocate \$425 for miscellaneous supplies for the Guidance support.

14. MUSIC-Mrs. Szalay

- Mrs. Szalay announced herself as the music program teacher for Loma Portal K-3.
- She passed out the music program plans for the year.
- Her focuses for this year include singing "a story", exploration of music genres, the celebration of Beethoven's 200th birthday, character development, and vocal and ukulele performances.
- If anyone is a musician, she always welcomes volunteer performers for the kids in music class.

Adjournment 7:05 pm